

Oahu Intergroup of Hawaii, Inc.
Steering Committee Meeting Minutes
Tuesday, November 5, 2024

OPENING: (5:00 pm) Serenity Prayer(All)

INTRODUCTION OF OIG Steering Committee Members

APPROVAL OF October 3, 2024 OIG Steering Committee Meeting Minutes:

Motion: _ Mark Second: Georgette Simple Majority Y: _x N: _ Motion passed

Review of 10/9/24 OIG Business Meeting Minutes

2024 Christmas Activities Chair (Patti L.-Absent) Report Given by Chair.

1. Christmas Activity is scheduled for 12/7/24 at Palama Settlement from 4:00 pm - 9:00 pm and the next Activity Committee Meeting will be held on 11/11/24 & 11/18/24 at Neal Blaisdell park at 5:30 pm. Committee does not have any donations coming from anyone other than groups for toys or anything else. They are looking for donations for toys or money for toys from members.

OIG REPORTS:

Chair: Donnie K.

1. The Chair shared that he knew there was confusion among some Intergroup Representatives regarding the voting of receiving donations for the 2024 Christmas Activity only, but to hear that some Steering Committee members were confused was bothersome because WE not ME are the Steering Committee who present this information to the body. I sent a text to everyone explaining the issue in our Structure & Guidelines after our July 10, 2024 OIG Business Meeting and it has been on our agenda at every Steering Committee meeting and Business Meeting since August 2024. I apologize for not proofreading the Steering and Business Meeting minutes because the minutes did not read correctly regarding the issue since August 2024.
2. No reply from Debbie Ragasa, supervisor of Xerox regarding our refund for inappropriate charges since 2023. There was consensus to remove it from the agenda in the future.
3. We need to decide if OIG is going to renew the lease for the copier with Xerox due to the lease expiring at the end of December 2024. Currently we are paying about \$30. A month. Discussion regarding getting a quote and about having a backup printer. Lisa will follow up with Xerox for a new quote. It can be discussed at next steering committee meeting
4. We received our two monthly parking stalls for November 2024 at no cost due to a dispute that the Chair had with the parking attendant on Saturday, October 12, 2024.
5. The cost of literature has gone up. Does OIG want to increase the cost? One member suggested that we just round up 5 cents at a time so we are not losing money but not making a profit, as we are a non-profit. Another suggestion was that we leave this decision for the next steering committee.
6. The Chair listed the following recommendations to the next Steering Committee Members below:
 - a. The new Steering Committee Chair needs to appoint an Ad Hoc Committee to address the Structure & Guidelines, **Section 7. Finances**. Section 7.1 ends with **“the OIG Treasurer and the Oahu Central Office Manager readily accept voluntary contributions from Oahu’s A.A. groups and other A.A. approved sources”**. First, it needs to say A.A. groups/individuals and the **“other A.A. approved sources”** needs to be defined and explained in writing.
 1. The New Steering Committee will then present the information from the Ad Hoc Committee to the body under Section 8. Amending the Oahu Intergroup of Hawai`i, Inc., Structure & Guidelines - Section 8.1 These Structures & Guidelines may be amended at any time by a two-thirds majority vote...
 - b. The new Steering Committee should return to completing the annual performance evaluation of the Office Manager and the Chair may present the information or select a board member to collate the data, set a time, and meet with the Office Manager to review the board's findings. The Steering Committee hasn't completed an annual evaluation since 2020.

Vice Chair: David L.- Absent.

1. 2024 Christmas Activity on 12/7/24

Treasurer: Lisa F.

1. 2024 October Financial Reports.

2. Motion to accept financial report: made _Patti 2nd motion: Mark_ Motion passed_.

Volunteer Coordinator: Mark O.

1. The new literature order form is on the top line on oahuaa.org is operational and very easy to use. When submitting orders it will go directly to the manager's email and will be filled and ready to pick up. Please bring cash or a check. Literature orders can also still be phoned in to the Office Volunteers.

Recording Secretary: Patti H.

1. Worked on agendas and minutes for November and October, 2024. If anyone has any announcements please email or submit them in writing at or before each meeting for accuracy.

Oahu Central Office Manager's Report: Georgette

1. Please update contact persons to include at least two people as many listings are outdated. Idea - give and or email a form to incoming IGR's to list backup for IGR and their group's treasurer to update their information.
2. The new literature order form is on the top line on oahuaa.org is operational and very easy to use. When submitted, orders go to the manager's email and will be filled and ready to pick up. Please bring cash or a check.
3. Parking changes - You can still scan downstairs, but it requires that you charge it on your card, and it will charge you \$8.95, which is reimbursed later, or you can just pull up and we can bring your order to you, or you can park on the street.

OLD BUSINESS:

1. 2024 Christmas Activity - Chair Patti L:
2. 2025 OIG Budget - IGR's will be bringing the OIG 2025 Proposed Budget back for approval in the 11/13/24 OIG Business Meeting.

NEW BUSINESS:

1. OIG Steering Committee Elections (all positions) A member suggested we start with the Chair and go down the list.

NEXT OIG STEERING COMMITTEE MEETING:

Tuesday, December 3, 2024 @ 5:00 pm (virtually)

ADJOURNMENT:

Motion: Mark Second: Lisa Simple majority: yes Against: 0 Motion passed

Close with the Responsibility Statement. (5:51 pm)

Responsibility Statement: *I am responsible... When anyone, anywhere, reaches out for help, I want the hand of A.A. always to be there. And for that: I am responsible.*

ATTACHMENTS:

 **October 3 Steering Committee Unapproved minutes**

 **October 9 Business Meeting Minutes**

 **4th Qtr Newsletter.pdf**

END OF OCTOBER 2024 FINANCIAL DOCUMENTS:

 **BalanceSheet (1).pdf**

 **ContributionsbyGroupIndividuals.pdf**

 **ProfitandLoss (1).pdf**