

2025.11.04
AGENDA
DRAFT 11.4.25

Oahu Intergroup of Hawaii, Inc.
Steering Committee Meeting Minutes
ONLINE Tuesday November 4, 2025
5:30 PM

ONLINE:
ID 850 196 4385
PW: service (*lowercase*)

OPENING: 5:30pm – Serenity Prayer (All)

ATTENDANCE/INTRODUCTIONS/ESTABLISHMENT OF QUORUM

Voting:

- Oahu Central Office Manager, Georgette W. OIG , **present**
- Volunteer Coord, D'Ann G., **present**
- OIG Secretary, Beverly H., **present**
- OIG Treasurer, Rochelle A., **present**
- OIG Vice Chair, Larry J. **absent**
- OIG Chair, Mary N. **present**

ACCEPTANCE of OIG Steering Committee Meeting Notes from September 30, 2025:

After SC accepts, Secretary to print and distribute at BUS MTG per job description.

Comments / Corrections

Motion: (D'Ann) Seconded: (Rochelle)

Vote: (Yay: 4 /un/ Nay: / Abstain: 1 / Pass / Defeat

REVIEW of OIG Business Meeting MINUTES - Review and respond to Beverly by Thursday with any changes, corrections, omissions.

- September corrections *distributed 5pm today.*
- Wednesday October 8, 2025 – to be sent Wednesday.

REPORTS from OIG STEERING COMMITTEE MEMBERS

- **Volunteer Coordinator: D'Ann G.**
will have status update at next week's meeting
- **Secretary: Beverly H.**
No topics requested
- **Treasurer: Rochelle A.**
No topics requested
 - Visited FH Bank and needs exact approvals in meeting minutes
 - Noted in meeting minutes that Rochelle Arquette had replaced Lisa Fast as the Oahu Central Office Treasurer as of April 2025 through remaining time on this paned that being December 2026.
 - Received call from Georgette as contributions are low and not sufficient to cover expenses, and transfer complete of \$4,000
 - Contributions October 2025 = 3,866 and in 2024 = 6,082
 - January to October 2025 = 48,311 in 2025 – 51,902
 - Thanks to Beverly for reconciliation assistance for August and September. Found errors in CC payment and fees hit bank without Manager knowledge. Beverly working on procedures manual
 - It took a lot of Manager's time to research to find \$400 payment as PayPal does not specify. STIPE is recommended as only source by area webmaster, who has contributed his own time.
 - Suggest we make announcement to no longer use on PayPal / mary to test contribution.
 - Inform Miliani Men's stag specifically/ Rochelle
 - October financials to be completed by Friday so Secy can distribute in one packet to membership
- **Vice Chair: Larry**
No topics requested
- **Oahu Central Office Manger: Georgette W**
No topics requested
 - Regarding PayPal: 40-60 orders for 1 pamphlet and all \$1.10. Notified PayPal and they blocked everything including all accounts and affected all who have used the service. Was finally cleared.

- Received message from Michael that he has been trying to remove plug-ins.
- Working on comparisons spreadsheet on contributions from groups. Almost completed by Month to Month as well. Rochelle will work with Georgette to check into QuickBooks.
- **Chair: Mary N (OLD business)**
 - o Updating of 2026 budget with requested changes.
 - Mary to work with Rochelle ... Thur 12:45 Mary to meet at office.
 - Please review Kaneohe Discussion and Kailua Women's group and Mary to formulate the response.
 - Can we request vote at meeting, then via email if necessary?
 - o Computer pricing – update from GW on her research please. Did not do any research on TechSoup.
 - o Non AAWS approved literature – EMAIL received (C& P below) – have full discussion. **Need more feedback from the body.** Monitorization is clearly outlined. Add to agenda and get a sense of the room. This one publication is the question. Suggested that we only carry AAWS moving forward. Will request S&G and Bylaws committee to incorporate and provide clarity. Already reordered another 50.
 - o OIG Manager review (and revised JD) – work in progress
 - o Tech Help – told to hold off from office manager – did speak to some contacts, no luck as yet. Mary to call again. Verified phone #
 - o Meeting with Colliers ... I have requested update.

OLD BUSINESS: Chair / Mary N - as above

NEW BUSINESS:

- Holiday Event – separate meeting requested. Every Other Sunday at 4pm. D'Ann to post in WhatsApp
 - o Ok to distribute to body ... will check w/Sammy
 - o Bring Toys to Business meeting
- Review of events:
 - o Would be flyers on website for Alkathons and holiday flyer (with correct location) and it was distributed at Woman's Way
 - o Thanksgiving District 10 at Unity
 - o Christmas Diamond Head District 1, meeting this week also at Unity Church
 - o NYE ... unknown.
 - o X Factah doing an Alkathon for first time in Leeward. Christmas Eve **and** NYE: 6pm to 6am
 - o Also one in Waianae
 - o Showup also in Winward Thankathon 9-9 on St. John's by the Sea. Potentially Holiday and NYE
 - o Happy Hour Zoom on Thanksgiving.
 - o OIAA International convention ONLINE 11/14-16 and contributions only to register. <https://aa-intergroup.org/>
 - o PRAASA – hotel costs are prohibitive, registration fee is reasonable. <https://praasa.org/> Kunene to announce?
- Contributions: monthly contributions was considerable. MoonClerk. Only 8 people left. Ann F was billed 2x in one month. Unsure how it started.
- Meeting deadlines. Discussion and AGREEMENT:
 - o 2nd to last Tuesday of each month for Steering Committee Agenda.
 - o 1st Tuesday of every month for the agenda items to @BEVERLY for following week's Business Meeting

Next Meeting: 12/2 (agenda due 11/19)

6:52 pm ADJOURNMENT: I Am Responsible...