

Oahu Intergroup of Hawaii, Inc.
Steering Committee Meeting Unapproved Minutes
Thursday, October 3, 2024

OPENING: 5:05 pm Serenity Prayer(All)

INTRODUCTION OF OIG Steering Committee Members n/a

APPROVAL OF September 3, 2024 OIG Steering Committee Meeting Minutes:

Motion: _ Mark Second: Lisa Simple Majority Y: _XX N: _ Motion passed

Review of 9/11/24 September OIG Business Meeting Minutes

2024 Christmas Activities Chair (Patti L.) absent - Report given by Chair

1. Christmas Activity is scheduled for 12/7/24 at Palama Settlement from 4:00 pm - 9:00 pm.
2. Next meeting will be on 10/7. The Vice Chair of the committee needs to step down, but all other things are going well. The only donations being accepted at this time for the event is toys from Toys for Tots.
Question - What about the committee submitting a budget? Concern expressed that there should be tabs in the quarterly report or in the budget that address the amount spent on activities.
Chair responded that OIG is putting up \$2000. There is no need to go back and explain it. All receipts should go to Lisa.

OIG REPORTS:

Chair: Donnie K.

1. There was confusion for some Intergroup Reps about what was presented at the OIG Business Meetings around the vote to accept outside donations for goods and services for activities such as the Christmas Activity at Palama Settlement on 12/7/24. Some IGR's did not know what to take back to their groups. Discussion about what to take back, which is in the minutes at the bottom under "**ANNOUNCEMENTS/WHAT TO TAKE BACK TO YOUR GROUPS**"
2. No reply from Debbie Ragasa, supervisor of Xerox regarding our refund for inappropriate charges.
3. We found the lease for the copier from Xerox and the lease expires at the end of December 2024.
4. In a report received from the building management the CAM(common area maintenance) charges increased the rent from \$1,459 to \$1,537 starting in July 2024 and the yearly one time cost of \$366 from July 2022 to June 2023 went to \$1,028 from July 2023 - June 2024. Expenses for the building have been increased so the lease which includes maintenance fees is going up.
5. The Chair is continuing to prepare recommendations to the next OIG Steering Committee which will be elected in November 2024.

Vice Chair: David L.- absent - Report shared by Chair.

1. 2024 Christmas Activity on 12/7/24
2. Neither David nor Donnie can attend the Area Election Assembly. If anyone from the steering committee can go, they can represent us.

Volunteer Coordinator: Mark O.

1. Please continue to ask groups/individuals to submit their literature orders online in advance and bring cash or check. It works very well.

Treasurer: Lisa F.-

1. 2024 September Financial Reports.
2. Vote to accept the financial report:
Motion to accept financial report made _ Patti 2nd motion: _Lisa Motion passed _.

Recording Secretary: Patti H.

1. Worked on agendas and minutes for September and October, 2024. If you have any announcements please submit them in writing at or before the meeting for accuracy.

Oahu Central Office Manager's Report: Georgette

1. Cost of Literature has gone up. When ordering pamphlets we get a discount if we buy more than 200 or so. Discussion.
2. Quickbooks price is increasing online by \$10. Per month.
3. Please update contact persons to include at least two people as many listings are outdated.
4. The new literature order form is on the top line on oahuaa.org is operational and very easy to use. When submitted, orders go to the manager's email and will be filled and ready to pick up. Please bring cash or a check.
5. Parking changes - You can still scan QR code downstairs, and then scan our QR code upstairs, but it requires that you charge it on your card, and it will charge you \$8.95, which is reimbursed later, or you can just pull up and we can bring your order to you if you have a check or exact change, or you can park on the street.

OLD BUSINESS:

1. 2024 Christmas Activity - Chair Patti L: absent

NEW BUSINESS:

- 1.

NEXT OIG STEERING COMMITTEE MEETING:

Tuesday, November 5, 2024 @ 5:00 pm (virtually)

ADJOURNMENT:


Motion: Georgette Second: Mark Simple majority: xxx Against: Motion passed.

Close with the Responsibility Statement. (5 pm)

Responsibility Statement: *I am responsible... When anyone, anywhere, reaches out for help, I want the hand of A.A. always to be there. And for that: I am responsible.*

ATTACHMENTS:

 **September 3 Steering Committee Unapproved minutes**

 **Sept 11 Business Meeting Unapproved Minutes**

END OF September 2024 FINANCIAL DOCUMENTS:

 **Balance Sheet Report.pdf**

 **Contributions by Group/Individual Report.pdf**

 **Profit and Loss Report.pdf**