

**Oahu Intergroup of Hawaii, Inc.  
Business Meeting Unapproved Minutes  
Wednesday, August 14, 2024**

**OPENING:** (6:30 pm) Serenity Prayer(All)

**READINGS**

1. **Intergroup Preamble:** Wolf
2. **12 Traditions:** Farrah

*The Seventh Tradition is both a privilege and responsibility of individual groups and members to ensure that our organization, at every level, remains forever self-supporting and free of outside influences that might divert us from our primary purpose. We invite you to contribute to the Oahu Intergroup of Hawaii, Inc. To make your contribution online, please go to <https://oahu.aa.org/online-contributions>*

**DECLARATION OF UNITY:** (all) **A Declaration of Unity:** *This we owe to A.A.'s future: To place our common welfare first; to keep our fellowship united. For on A.A. unity depends on our lives, and the lives of those to come.*

**INTRODUCTION OF NEW INTERGROUP REPRESENTATIVES:**

**ESTABLISHING A QUORUM:** (secretary - Patti H.) Consists of 23 voting members. Quorum = 12

**August 2024 ANNIVERSARIES:** Happy Anniversary to: -

**READING:** **An Informed Group Conscience** - Beverly

**APPROVAL OF 7/10/24 OIG BUSINESS MEETING MINUTES:**

The Chair proposed deleting an opinion from the July 10 Steering Committee minutes.

In the OIG meeting, a discussion ensued about the right of appeal, and of everyone's viewpoint being heard.

Result: The conversation stays.

Motion: Misty    Seconded    Kelly    Simple Majority: X    Motion - passed, as amended.

**OIG REPORTS:**

**Chair: Donnie K.**

1. Announcement made regarding **clearly & loudly by stating your name when making a motion or seconding a motion.**
2. The Chair said that the OIG steering committee received a letter from one of the Oahu Groups that stated:
  - a) OIG was not following the Traditions by using 7th Tradition money to fund activities and that all seed money needs to be repaid.

The OIG Chair responded by stating that: ***“Priority of Spending is how 7th Tradition money is to be spent and no money used for Activities has to be replaced.***

***The Structure & Guidelines of OIG in 7.7 under Section D. “list Priority Of Spending as Follow:”***

- i. Fund all expenses to maintain and run Oahu Central Office; including payroll, payroll taxes, rent, utilities and other office expenses.*
- ii. Maintain a book bank of AAWS and Grapevine literature*
- iii. FUND ACTIVITIES**
- iv. Fund rent for monthly OIG Business and Steering Committee meetings*
- v. Fund expenses for OIG Representative to participate in Hawaii Area 17 assemblies and*

committee meetings.

vi. Fund participation in the annual ICOAA Seminar

vii. Establish and maintain a prudent reserve (see 7.4 for more information)

**7.4 Oahu INTERGROUP shall keep a prudent reserve of 3 months operating expenses in addition to the cash on hand for the current month's expenses. If the prudent reserve is and has been less than 75% of the targeted reserve level for three consecutive years, the Board of Directors, in absence of any extraordinary circumstances, shall adopt an operational budget that includes a projected surplus sufficient to rebuild the prudent reserves over the following three years back to its targeted reserve level. The dollar amount for one month of expenses will be calculated based on an average of the last three years' operating costs. (taken directly from the OIG ByLaws)"**

- b) That OIG Is not giving an appropriate report for Founder's Day by saying this should have been the report - (Total Expense \$3,756.29, total income \$1,000.25, and total cost -\$2,756.04

The Chair's response: *"The Founders Day report from 7/10/24 - Founders Day Committee paid these vendors directly from money collected - \$250 (Photo Booth), \$192.72 (Decorations), \$25.00 (Speaker & Mic), \$86.89 (Beverages), \$56.00 (Kid Games), & \$1,173.25 (T-shirts) - Total \$1,783.86*

*Committee gave OIG Treasurer \$792.75 (\$647.75 - collection from t-shirts/bentos at the activity & \$145.00 - profit from lemonade sale at the activity). OIG deposited this money in the bank on 6/13/24.*

*OIG paid - \$1,005.24 (rent on 6/6/24) , \$852.04 (food on 6/6/24), & \$115.18 (food on 6/20/24) - Total \$1,972.46*

*\$1,972.46 - \$792.75 (received from committee on 6/8/24 ) = \$1179.71 (Total cost paid by OIG for Founders Day)*

*\$1179.71 - \$207.50 (7th Tradition collected at Founders Day on 6/8/24) = \$972.21 (Actual cost by OIG)"*

- The writer shared that "the letter was a letter of concern, exercising their right of communication."
- A member asked if this was the whole letter or which parts were the letter, and if part of it was shared, why not share the whole thing so it was in context.
- Motion made and refused to table the report.
- The Hawaii Area Alternate Delegate shared that the Intergroup answers to the groups. If the body does want to see the letter, the Steering Committee might want to make it available to the groups.

The Steering Committee Chair stated that the Steering Committee would vote on this and make the decision.

3. No response from Debbie Ragasa, supervisor of Xerox regarding the remainder of our refund of inappropriate charges. .
4. The Chair is preparing recommendations to the next OIG Steering Committee which will be elected in November 2024.
5. The Steering Committee approved a budget of \$2,000.00 for the Christmas Activity on 12/7/24 at Palama Settlement from 4:00 pm - 9:00 pm.

**Vice Chair: David L.**

1. 2024 Christmas Activity is scheduled for 12/7/24 at Palama Settlement from 4:00 pm - 9:00 pm. The kitchen is going to be done by home groups. Patti L. is the Activity Chair and is working on her committee (Patti L. will give a report in Old Business).

**Treasurer: Lisa F.** absent - given by Donnie

1. August 2024 financial reports.(See attached)

2. Beverly(Na Wahine O' Ko'olau) shared that on the Balance Sheet the "Opening Balance Equity" represents the historical amount that was put in when Quickbooks was set up and should never change.

**Volunteer Coordinator: Mark O.**

1. August and September 2024 will be busy due to people not being available. There are people stepping up to cover those who will be gone.
2. Please continue to ask groups/individuals to submit their literature orders in advance. And bring cash or check. Don't forget to scan the QR code for free parking in the lot. 3101 is the code for parking. If you are going to do it in the office, make sure you know your license number.

**Recording Secretary: Patti H.**

1. OIG secretary worked on the OIG Business and Steering Committee minutes for August and July 2024.
2. Thank you for keeping side noise to a minimum and clearly stating your name when you speak!
3. Please let the OIG secretary know if you or your previous representative want your name removed from the panel 73 mailing list, or if someone wants to be added. Signing in on the sign in sheet means a person will be added. If you put your email address down, we will send you the minutes and announcements.
4. If you or your group has announcements or are going to share, it helps, *especially with accuracy*, if you email or hand them to the OIG secretary to put in the minutes.

**Oahu Central Office Manager's Report: Georgette W.**

1. Georgette shared, "Thank you for sharing you and your group's contributions and volunteering which allows us to stay open. The volunteers are awesome."
2. There is a new order form in progress that will be better than the current one. The calendar on the web page has also been altered so the viewer can click on the images, and easily view the fliers. The website will have a new appearance and it will be updated.
3. If people want a receipt for donations, OIG needs the email address to send the receipts.
4. Please continue asking Intergroup representatives to update contact persons to include at least two people as many listings are outdated.
5. Literature price list/calculator can be emailed to the group's literature person. The literature person can type their desired quantities right into the digital form and it calculates the cost for them. Then they email it back to get their order ready for pick up.

**Area Report: Alt Chair - Deborah L. [Attending on behalf of Area Chair, Jeannie]**

1. Deborah missed the last meeting. She attended the Pacific Regional Forum in Las Vegas.
2. The Budget Assembly will be held September 7 & 8. It will be hosted by Windward District 4 in Kaneohe.
3. The next assembly will be right after the Convention in October, tentatively on October 19 & 20. The Diamond Head DCM is working on securing a venue. The goal is to get the information and flier ready by the Budget Assembly.
4. Chairs are already getting ready for the orientation assembly in January on the Windward side, District 4. The outgoing DCM for Panel 73 has already secured a venue..
5. Outgoing DCM from Kihei is working on the Maui venue for the Inform the Delegate Assembly on April 12 & 13. 2025.

**Alt. Delegate: Deborah S.**

1. Attending on behalf of the Delegate. All of the Delegate report backs have been completed for all of Hawaii.

**OLD BUSINESS:**

1. 2024 Christmas Activity - Patti L. shared that, "almost every committee is filled. The more people involved the better it is. Speakers and committee members are from all over the island." She has a DJ. The budget is \$2000. for the activity, and the committee has spent about \$1000. The committee

needs money for decorations and food. Spaghetti and a meat entree for the meal are planned. The committee is working on deserts. They may ask home groups to donate. The committee is not planning to sell tickets. \*Question - There is \$300 on a line item in the budget. Suggestion was made from the floor to put it in the budget. Chair answered: It hasn't been spent yet, so it's not yet in the budget.

#### **NEW BUSINESS:**

1. The Chair of the Steering Committee realizes that the issue of "**Should OIG accept donations for activities**" is not addressed in the Structure & Guidelines. The Steering Committee is asking the OIG body to take the issue "**Should OIG accept donations of goods or services for activities from anyone in or outside of AA(not money)**" back to their groups and return on 9/11/24 with a vote.

Here is a report from Mark O. (Volunteer Coordinator) that he received from different emails with GSO. He shared that he received several different GSO responses to his questions regarding outside donations from GSO.

1. One said that outside organizations can donate other goods for outside activities such as clothes and household goods as long as the group has no obligation to them.
2. Another said that AA can support themselves through different ways.
  - a. Member contributions
  - b. Literature sales
  - c. Fundraising events where members can raise funds.

#### **ANNOUNCEMENTS/ WHAT TO TAKE BACK TO YOUR GROUPS:**

1. Please continue to ask groups/individuals to call in advance, talk to the volunteer, and submit their order forms for books in advance.
2. The Central Office is open from Monday to Friday from 9:00 am to 5:00 pm and closed on Saturdays and Sundays.
3. Please see the OIG calendar for events and if your group is putting on an event you can contact the Central office to have it added to the calendar. <https://oahuuaa.org/events/>
4. 2024 Christmas Activity is scheduled for 12/7/24 at Palama Settlement from 4:00 pm - 9:00 pm. Patti L. is the Activities Chair and is establishing her committee. A \$2000. Budget was approved.
5. The Steering Committee is asking the OIG Body to take the issue "**does OIG accept donations of goods or services for activities from anyone in or outside of AA(not money)**" back to their groups and return on 9/11/24 with a vote.
6. August 16, 17, & 18 is the Annual Malia Round up at Kokololio Beach Park in Hauula. Members may attend the weekend event for the whole weekend or just one day. Flier is on the calendar.

#### **NEXT OIG BUSINESS MEETING:**

Wednesday, September 11, 2024 at 6:30 pm at the Susannah Wesley Community Center, 1117 Kaili Street, Honolulu, HI 96819.

#### **ADJOURNMENT:**

Motion: Sally Second: David Simple majority:  Against:  Motion passed.

Closed with the Responsibility Statement. 8 pm

**Responsibility Statement:** *I am responsible... When anyone, anywhere, reaches out for help, I want the hand of A.A. always to be there. And for that: I am responsible.*

#### **ATTACHMENT:**

-  July 10 Business Meeting Minutes unapproved
-  August 6 Steering Committee unapproved minutes

#### **END OF JULY 2024 FINANCIAL DOCUMENTS:**

-  Profit and Loss Report.pdf
-  Contributions by Group/Individuals Report.pdf
-  Balance Sheet Report.pdf

