

Oahu Intergroup of Hawaii, Inc.
Steering Committee Meeting Unapproved Minutes
Tuesday, July 2, 2024

OPENING: (5:05 pm) Serenity Prayer(All)

INTRODUCTION OF OIG Steering Committee Members

APPROVAL OF June 4, 2024 OIG Steering Committee Meeting Minutes:

Motion: _David Second: Georgette Simple Majority Y: X N: 0 Motion passed

Review of June 12, 2024 OIG Business Meeting Minutes

OIG REPORTS:

Chair: Donnie K.

1. Spoke with Debbie Ragasa, supervisor of Xerox, and she reassured us that she was working on the remainder of our refund of inappropriate charges from the past.
2. The Finance Committee met virtually on 6/25/24 to work on the Founders Day Final Report and to look at 2nd Quarter Actual Financial Report vs OIG 2024 Budget.
3. The Vice Chair is working on activities for the remainder of the year and a Christmas activity is scheduled for 12/7/24 at Palama Settlement from 4:00 pm - 9:00 pm.
4. We need to establish a budget for the Christmas Activity.

Vice Chair: David L.

1. The Founders Day Final Report was completed by the Finance Committee and the actual cost was \$1,179.71 and we collected 7th Tradition for \$207.50. So the actual cost was \$972.21. The OIG Treasury will give a final report and we thank Adrianna and her committee for services rendered and job well done.
2. A 2024 Christmas activity is scheduled for 12/7/24 at Palama Settlement from 4:00 pm - 9:00 pm. Patti L. has volunteered to be the Chair and is working on her committee.
3. David has a receipt for Georgette which he will get to her this week for \$300. for deposit for Palama Christmas activity.

Treasurer: Lisa F.-

1. Founders day financial report is follow:
Rent paid by OIG - \$1,005.24 (5/31/24)
Food paid by OIG and reimbursed - \$852.04 (6/6/24) & \$115.18 (6/20/24) - total \$967.22
Paid by Founders Activity Treasurer - T-shirts (\$1,173.25), Photo Booth (\$250.00), Decorations (\$192.72),
Speakers & Microphones. (\$25.00), Beverages (\$86.89), & Kids Game (\$56.00) total \$1783.86
*The actual cost was \$1,179.71 to OIG and we collected 7th Tradition for \$207.50. So the actual cost was \$972.21. The Founders Day Committee had a budget of \$2,000.00.
2. June Financial Reports. (Balance sheet, Profit and Loss, and Contributions)
3. Vote to accept the financial report: Motion to accept financial report: made: Patti 2nd motion: Mark Motion passed.
1. Working on 2nd Quarter Actual Financial Report vs OIG 2024 Budget and will have it completed before the OIG Business meeting on 7/10/24. Reviewed existing incomplete documents.

Volunteer Coordinator: Mark O.

1. Nothing to report.

Recording Secretary: Patti H.

1. Worked on agendas and minutes for May and June 2024. If you see the minutes being sent out late please help by sending a reminder. If you have any announcements please submit them in writing at the meeting for accuracy.

Oahu Central Office Manager's Report: Georgette

1. Idea - Get a 12 step list coordinator to ask people if they want to be on a 12th step list? There are few people currently on it.
2. Reviewed inventory list. Cost of literature has gone up from about 76% to about 88% of what it is sold for.

OLD BUSINESS:

1. **2024 Founders Day Final Report** - Lisa will work on this to present the report.

NEW BUSINESS:

1. **2024 Christmas Activity at Palama Settlement on 12/7/24 from 4:00 pm - 9:00 pm.**

Discussion about accepting outside contributions for food and toys for the Christmas Party. It was brought up that some members gave feedback that we should not accept contributions from outside of AA in order to follow the traditions.. Some felt that it was ok to accept donations for activities from entities outside AA as "this is not an AA activity." We will return to the budget for the Christmas party next month at the steering committee meeting.

NEXT OIG STEERING COMMITTEE MEETING:

Tuesday, August 6, 2024 at 5:00 pm (virtually)


ADJOURNMENT:

Motion: Mark Second: David Simple majority: Against: 0 Motion passed
Meeting Closed: 6: pm


ATTACHMENT:

 **June 4 Steering Committee Unapproved Minutes**


 **June 12 Business Meeting Unapproved Minutes**

 **Special Edition - August 2024**

END OF JUNE 2024 FINANCIAL DOCUMENTS:

 **Balance Sheet Report.pdf**

 **Profit and Loss Report.pdf**

 **Contributions by GroupIndividuals Report.pdf**