

**Oahu Intergroup of Hawaii, Inc.
Business Meeting Minutes Unapproved Minutes
Wednesday, July 10, 2024**

OPENING: (6:32 pm) Serenity Prayer(All)

READINGS

1. **Intergroup Preamble:** Spanky
2. **12 Traditions:** Warren

The Seventh Tradition is both a privilege and responsibility of individual groups and members to ensure that our organization, at every level, remains forever self supporting and free of outside influences that might divert us from our primary purpose. We invite you to contribute to the Oahu Intergroup of Hawaii, Inc. To make your contribution online, please go to <https://oahu.aa.org/online-contributions>

DECLARATION OF UNITY: (all) **A Declaration of Unity:** *This we owe to A.A.'s future: To place our common welfare first; to keep our fellowship united. For on A.A. unity depends on our lives, and the lives of those to come.*

INTRODUCTION OF NEW INTERGROUP REPRESENTATIVES.

ESTABLISHING A QUORUM: (secretary - Patti H.) Consists of 19 voting members. Quorum = 10

July 2024 ANNIVERSARIES: Happy Anniversary to Mark,(38), and Robyn,(10)!

READING: **An Informed Group Conscience** - Richard

APPROVAL OF 6/12/24 OIG BUSINESS MEETING MINUTES:

Motion: Seconded: Spanky Simple Majority: yes Motion passed.

OIG REPORTS:

Chair: Donnie K.

1. Announcement made: Please continue helping the recording secretary with the minutes by **clearly & loudly by stating your name when making a motion or seconding a motion** (the room has an echo and it's hard to hear, especially when people are talking). Please keep side conversations to a minimum in the room.
2. Spoke with Debbie Ragasa, supervisor of Xerox on 7/2/24 and she reassured us that she was working on the remainder of our refund of inappropriate charges from the past.
3. The Finance Committee met virtually on 6/25/24 to work on the Founders Day Final Report and to look at the 2nd Quarter Actual Financial Report vs OIG 2024 Budget (see Treasurer Final Report for Founders Day below).
4. The Vice Chair is working on activities for the remainder of the year and a Christmas activity is scheduled for 12/7/24 at Palama Settlement from 4:00 pm - 9:00 pm.
5. We are still working on approving a budget for the 2024 Christmas Activity.
6. Thanks to Francesca for volunteering and executing the newsletter for OIG.

Vice Chair: David L.

1. The Founders Day final report was completed by the Finance committee and the actual cost was \$1,179.71 and we collected 7th Tradition for \$207.50. so the actual cost was \$972.21. The OIG treasurer will give a final report and we thank Adrianna and her committee for services rendered and job well done.
2. 2024 Christmas activity is scheduled for 12/7/24 at Palama Settlement from 4:00 pm - 9:00 pm. Patti L. has volunteered to be the Chair and is working on her committee. Looking into scheduling another OIG

activity or event before the end of the year. Last year leftover gifts were given to needy kids on the west side. Last year food was brought by ARC. Clean up x`be from 9-10 after the event.

Treasurer: Lisa F.

1. Founder's day Final Financial Report:
 - **Committee paid - \$250 (Photo Booth), \$192.72 (Decorations), \$25.00 (Speaker & Mic), \$86.89 (Beverages), \$56.00 (Kid Games), & \$1,173.25 (T-shirts) - Total \$1,783.86**
 - **Committee gave OIG Treasurer \$792.75 (\$647.75 - collection from t-shirts and bentos & \$145.00 - profit from lemonade sale) for deposit.**
 - **Committee gave OIG Treasurer \$207.50 from collection of 7th Tradition**

 - **OIG paid - \$1,005.24 (rent), \$852.04 (food), & \$115.18 (food) - Total \$1,972.46**

\$1,972.46 - \$792.75 (from committee) = \$1179.71 (Total cost paid by OIG for Founders Day)
\$1179.71 - \$207.50 (7th Tradition collected at Founders Day) = \$972.21 (Actual cost by OIG)
2. June 2024 financial reports. Discussion. For donations, the year total is in the far right column.

Volunteer Coordinator: Mark O.

1. Thanks to the several regular volunteers that step up to cover people that can't come.
2. Please continue to ask groups/individuals to submit their literature orders in advance. It is making a big, positive difference!

Recording Secretary: Patti H.

1. OIG secretary worked on the OIG Business and Steering Committee minutes for June and July 2024.
2. Thank you for keeping side noise to a minimum and clearly stating your name when you speak!
3. Please let the OIG secretary know if you or your previous representative want your name removed from the panel 73 mailing list, or if someone wants to be added. Signing in on the sign in sheet means a person will be added. If you put your email address down, we will send you the minutes and announcements.
4. If you or your group has announcements it helps, especially with accuracy, if you email them to the OIG secretary in advance to put in the announcements accurately.

Oahu Central Office Manager's Report: Georgette W.

1. Literature price list/calculator can be emailed to the group's literature person. The literature person can type their desired quantities right into the digital form and it calculates the cost for them. Then they email it back to get their order ready for pick up.
2. Please continue asking Intergroup representatives to update contact persons to include at least two people as many listings are outdated and we can't find the contact person's information.
3. Please let the OIG office manager know if a group is no longer meeting so we can remove them from the online meeting list. Some meetings are apparently not meeting but no one contacted the Oahu Central office to remove them.
4. Deposits are made every 10 business days, so the contributions might not show up immediately on the list, because it's not when it's sent, but when it is deposited that dictates when it's going to show on the contributions list.

Area Report: Alt Chair - Deborah L. (absent - report given by Deborah S.)

1. Deborah is on her way to the regional forum.
2. As a member on the Area Finance Committee, Deborah has had the honor to present the 2025 Budget We will provide the money for the rent.Proposal for Area 17 to District 17 (Waianae) and District 9 (Millilani to North Shore) and awaiting scheduling to get with District 3 (Waipahu), in preparation for the Areas Budget Assembly, Sept 7 & 8, 2024, hosted by District 4.

Alt. Delegate: Deborah S.

1. Area Delegate, Tommy G. is headed to Kauai on July 20th to deliver his General Service Report Back. Tommy's GSC report can be found on Area17's at <https://www.area17aa.org>
2. A copy of the actions was brought to the meeting and shared.
■ 74th GSC Quick Reference.pdf

OLD BUSINESS:

1. Final Report from 2024 Founders Day Activity

NEW BUSINESS:

1. 2024 Christmas Activity. Discussion:

*The chair shared his opinion that, "An activity is different from 7th Tradition money. Intergroup operates on 7th Tradition money. This is an event. We as a steering committee are going to vote on a budget for the Christmas Activity. Other people may be asked to provide donations for the activity. Some might not be AA members, but they may be asked to donate, or the activity may not happen".

*The secretary read from a letter she sent to the steering committee:

The purpose of an Intergroup office is outlined on pages 160 - 162 of the AA service manual. [[BM-31 - The A.A. Service Manual combined with Twelve Concepts for World Service - by Bill W.](#)] The above pamphlet explains, "The local intergroup or central office, which may provide phone service for Twelfth Step calls and other inquiries; coordinates group activities; and facilitates A.A. literature sales, institutions work, public information, and cooperation with the professional community activities."

Copied from the Bylaws on the Oahu OIG site: [By-Laws – Alcoholics Anonymous on O`ahu](#), *The Steering Committee assumes overall responsibility for the day-to-day operation of the Oahu Central Office. The Steering Committee may adopt such methods of operation and operational procedures required for the efficient and responsible function of the Oahu Central Office, provided they are in the spirit of the Twelve Traditions of A.A. In the event a major decision must be made before an INTERGROUP meeting may be convened, a substantial unanimity of the Steering Committee is required, and such action must be reported at the next INTERGROUP meeting.*

VI. FINANCE

INTERGROUP may accept donations from A.A. members in accordance with Alcoholics Anonymous Traditions and GSO Guidelines. However, INTERGROUP shall not accept responsibility for, trusteeship for, or enter into the distribution or allocation of any funds set up outside INTERGROUP.

Here is an excerpt from the Structures and Guidelines/Finance section:

■ Oahu Intergroup of Hawai S&G Panel 71.1.pdf

7. Finances

7.1 Sufficient funds are needed so the expenses of the Oahu Central Office and its service work are met. Therefore, the OIG Treasurer and the Oahu Central Office Manager readily accept voluntary contributions from Oahu's A.A. groups and other A.A. approved sources.

7.2 The Oahu Intergroup of Hawai'i, Inc., recognizes that contributions are made in the spirit of sacrifice, and they honor A.A.'s code of "love and service". In keeping with our Seventh Tradition, we will accept personal financial contributions only from members of Alcoholics Anonymous. We will accept a maximum per year contribution from living individuals not to exceed the amount accepted by GSO at the time of the contribution.

Bequests in wills are acceptable only from A.A. members, limited to the maximum accepted by GSO at that time, from any one person, and only on a one time basis – not in perpetuity.

Even though we are not within the Hawaii Area, it is in our bylaws AND structure and guidelines to adhere to all of the traditions. Not sometimes, but all of the time, in everything that we do.

*The Chair shared that in his opinion: "... activities are different. His home group stopped contributing to OIG due to the intergroup saying they were not part of AA, but that they were a business. He recommended that members take this discussion back to their groups for feedback.

*Suggestion made by Volunteer Coordinator: Read Tradition 6 and 7 in the service manual. [BM-31 - The A.A. Service Manual combined with Twelve Concepts for World Service - by Bill W.](#)

*Suggestion made by a member: You can write to GSO.

*Question - Does the activity accept outside donations? Has it in the past? Answer: It did last year.

*Secretary shared that she has been on committees and helped with events such as Women's luncheon, Convention, District activities, and the OIG Christmas party, and in her experience none of them ever accepted outside contributions. The money for the hospitality room at the convention is in the budget, and donations may be made by groups.

ANNOUNCEMENTS/ WHAT TO TAKE BACK TO YOUR GROUPS:

1. Please continue to ask groups/individuals to call in advance, talk to the volunteer, and submit their order forms for books in advance.
2. The Central Office is open from Monday to Friday from 9:00 am to 5:00 pm and closed on Saturdays and Sundays.
3. Please see the OIG calendar for events and if your group is putting on an event you can contact the Central office to have it added to the calendar. [Events from July 10 – October 9 – Alcoholics Anonymous on O`ahu](#)
4. 2024 Founders Day Final Report was given.
5. 2024 Christmas Activity is scheduled for 12/7/24 at Palama Settlement from 4:00 pm - 9:00 pm. Patti L. has volunteered to be the Chair.
6. Elections for officers will be held in November. Those interested might want to view bylaws, structures and guidelines, and/or talk to officers for more information.
7. Potluck at Black Experience at 6 -9 on 7/28/2024.
8. Hawaii Area 17 is looking for a Website chair. Description is on the front page of the Area Website.
9. Convention has tickets available
10. The Annual Malia Roundup is coming up.

NEXT OIG BUSINESS MEETING:

Wednesday, August 14, 2024 at 6:30 pm at the Susannah Wesley Community Center, 1117 Kaili Street, Honolulu, HI 96819.


ADJOURNMENT:

Motion: Mark Second: David Simple majority: yes Against: Motion passed


Closed with the Responsibility Statement. (8:00 pm)

Responsibility Statement: *I am responsible... When anyone, anywhere, reaches out for help, I want the hand of A.A. always to be there. And for that: I am responsible.*

ATTACHMENTS:

 **June 12 Business Meeting Unapproved Minutes**


 **July 2 Steering Committee Minutes Unapproved**

 **Special Edition - August 2024**

END OF JUNE 2024 FINANCIAL DOCUMENTS:

 **Balance Sheet Report.pdf**

 **Profit and Loss Report.pdf**

 **Contributions by Group/Individuals Report.pdf**

 **2nd Qtr OIG BUDGET 2024 Review.xlsx.pdf**

*Suggested changes