

**Oahu Intergroup of Hawaii, Inc.
Business Meeting Minutes Agenda
Wednesday, July 10, 2024**

OPENING: (6:30 pm) Serenity Prayer(All)

READINGS

1. **Intergroup Preamble:**
2. **12 Traditions:**

The Seventh Tradition is both a privilege and responsibility of individual groups and members to ensure that our organization, at every level, remains forever self supporting and free of outside influences that might divert us from our primary purpose. We invite you to contribute to the Oahu Intergroup of Hawaii, Inc. To make your contribution online, please go to <https://oahu.aa.org/online-contributions>

DECLARATION OF UNITY: (all) **A Declaration of Unity:** *This we owe to A.A.'s future: To place our common welfare first; to keep our fellowship united. For on A.A. unity depends on our lives, and the lives of those to come.*

INTRODUCTION OF NEW INTERGROUP REPRESENTATIVES:

ESTABLISHING A QUORUM: (secretary - Patti H.) Consists of ___ voting members. Quorum =

July 2024 ANNIVERSARIES: Happy Anniversary to:

READING: An Informed Group Conscience -

APPROVAL OF 6/12/24 OIG BUSINESS MEETING MINUTES:

Motion: Seconded Simple Majority: Motion [passed]

OIG REPORTS:

Chair: Donnie K.

1. Announcement made: Please continue helping the recording secretary with the minutes by **clearly & loudly by stating your name when making a motion or seconding a motion** (the room has an echo and it's hard to hear, especially when people are talking). Please keep side conversations to a minimum in the room.
2. Spoke with Debbie Ragasa, supervisor of Xerox on 7/2/24 and she reassured us that she was working on the remainder of our refund of inappropriate charges from the past.
3. The Finance Committee met virtually on 6/25/24 to work on the Founders Day Final Report and to look at 2nd Quarter Actual Financial Report vs OIG 2024 Budget (see Treasurer Final Report for Founders Day below)..
4. The Vice Chair is working on Activities for the remainder of the year and a Christmas Activity is scheduled for 12/7/24 at Palama Settlement from 4:00 pm - 10:00 pm.
5. We are still working on approving a budget for the 2024 Christmas Activity.

Vice Chair: David L.

1. The Founders Day Final Report was completed by the Finance Committee and the actual cost was \$1,179.71 and we collected 7th Tradition for \$207.50. so the actual cost was \$972.21. The OIG Treasury will give a final report and we thank Adrianna and her committee for services rendered and job well done.
2. 2024 Christmas Activity is scheduled for 12/7/24 at Palama Settlement from 4:00 pm - 9:00 pm. Patti L. has volunteered to be the Chair and is working on her committee. Looking into scheduling another OIG Activity event before the end of the year.

Treasurer: Lisa F.

1. Founder's day Final Financial Report:
 - **Committee paid - \$250 (Photo Booth), \$192.72 (Decorations), \$25.00 (Speaker & Mic), \$86.89 (Beverages), \$56.00 (Kid Games), & \$1,173.25 (T-shirts) - Total \$1,783.86**
 - **Committee gave OIG Treasurer \$792.75 (\$647.75 - collection from t-shirts and bentos & \$145.00 - profit from lemonade sale) for deposit.**
 - **Committee gave OIG Treasurer \$207.50 from collection of 7th Tradition**

 - **OIG paid - \$1,005.24 (rent), \$852.04 (food), & \$115.18 (food) - Total \$1,972.46**

\$1,972.46 - \$792.75 (from committee) = \$1179.71 (Total cost paid by OIG for Founders Day)
\$1179.71 - \$207.50 (7th Tradition collected at Founders Day) = \$972.21 (Actual cost by OIG)
2. June 2024 financial reports.
3. OIG 2nd Quarter Actual Income & Expense Report for 2024 vs 2024 Approved Budget.

Volunteer Coordinator: Mark O.

1. Please continue to ask groups/individuals to submit their literature orders in advance.

Recording Secretary: Patti H.

1. OIG secretary worked on the OIG Business and Steering Committee minutes for June and July 2024.
2. Thank you for keeping side noise to a minimum and clearly stating your name when you speak!
3. Please let the OIG secretary know if you or your previous representative want your name removed from the panel 73 mailing list, or if someone wants to be added. Signing in on the sign in sheet means a person will be added. If you put your email address down, we will send you the minutes and announcements.
4. If you or your group has announcements it helps, especially with accuracy, if you email them to the OIG secretary to put in the announcements.

Oahu Central Office Manager's Report: Georgette W.

1. Literature price list/calculator can be emailed to the group's literature person. The literature person can type their desired quantities right into the digital form and it calculates the cost for them. Then they email it back to get their order ready for pick up.
2. Please continue asking Intergroup representatives to update contact persons to include at least two people as many listings are outdated.

Area Report: Alt Chair - Deborah L.

- 1.

Alt. Delegate: Deborah S.

- 1.

OLD BUSINESS:

1. Final Report from 2024 Founders Day Activity

NEW BUSINESS:

1. 2024 Christmas Activity

ANNOUNCEMENTS/ WHAT TO TAKE BACK TO YOUR GROUPS:

1. Please continue to ask groups/individuals to call in advance, talk to the volunteer, and submit their order forms for books in advance.
2. The Central Office is open from Monday to Friday from 9:00 am to 5:00 pm and closed on Saturdays and Sundays.

3. Please see the OIG calendar for events and if your group is putting on an event you can contact the Central office to have it added to the calendar. <https://oahuuaa.org/events/>
4. 2024 Founders Day Final Report given.
5. 2024 Christmas Activity is scheduled for 12/7/24 at Palama Settlement from 4:00 pm - 9:00 pm. Patti L. has volunteered to be the Chair.
6. OIG 2nd Quarter Actual Income & Expense Report for 2024 vs 2024 Approved Budget were presented with OIG operating in the black.

NEXT OIG BUSINESS MEETING:

Wednesday, August 14, 2024 at 6:30 pm at the Susannah Wesley Community Center, 1117 Kaili Street, Honolulu, HI 96819.

ADJOURNMENT:

Motion: Second: Simple majority: _ Against: _ [Motion passed?]


Closed with the Responsibility Statement. (pm)

Responsibility Statement: *I am responsible... When anyone, anywhere, reaches out for help, I want the hand of A.A. always to be there. And for that: I am responsible.*

ATTACHMENT:

 **June 12 Business Meeting Unapproved Minutes**


 **July 2 Steering Committee Minutes Unapproved**

 **Special Edition - August 2024**

END OF JUNE 2024 FINANCIAL DOCUMENTS:

 **Balance Sheet Report.pdf**

 **Profit and Loss Report.pdf**

 **Contributions by Group/Individuals Report.pdf**

 **2nd Qtr OIG BUDGET 2024 Review.xlsx.pdf**