

Oahu Intergroup of Hawaii, Inc.
Steering Committee Meeting Minutes unapproved
Thursday, May 2, 2024

OPENING: (5:00 pm) Serenity Prayer(All)

INTRODUCTION OF OIG Steering Committee Members

APPROVAL OF April 2 , 2024 OIG Steering Committee Meeting Minutes:

Motion: David Seconded: Mark Motion passed

Review of April 10, 2024 OIG Business Meeting Minutes

OIG REPORTS:

Chair: Donnie K.

1. April 2024 Financial Report looked good (net income for 2024 is \$2,400.00).
2. We do not attend Hawaii Area Committee Meetings if they are held on Neighbor Islands, due to cost.
3. Our Worker's Compensation Policy increased from \$212.00 to \$287.00 due to our Landlord requiring us to increase our Workers' Comp limits from \$100,000 per accident/employee to \$500,000.00 per accident/employee.
4. We have until May 9th to pay Palama Settlement for six hours facility rental June 8th from 10:00 am - 4:00 pm for the Founder's Day Activity.

Vice Chair: David L.

1. Founders Day activity at Palama Settlement is scheduled for Saturday, June 8, 2024. We'll find out and pay the cost for rental this week. Monthly activity meetings are being held on the last Thursday of every month at 6:00 pm at Central Union Church in the amphitheater. Adrianna, the chair, will create a schedule of planned events. For more information, her email is dcm1@area17aa.org.

Treasurer: Lisa F.-

1. April Financial Reports.
2. Vote to accept the financial report: Motion: David; 2nded: Francesca; Motion passed.
3. Lisa asked several QBO experts to explain Opening Balance Equity and Unrestricted Net Assets and received four different answers, none of which were clear. Everything but these two terms/numbers has been cleared and corrected.
4. May will be the last month paying for the bookkeeper.

Volunteer Coordinator: Mark O.

1. Please continue to ask groups/individuals to submit their literature orders in advance.
2. Looking for a Thursday Office Volunteer due to a volunteer resigning from Thursday and Saturday shifts. Suggest closing on Saturdays because the building closes early, the building is deserted, and the volunteer is alone in the office. A motion was made and passed unanimously by the steering committee.

Recording Secretary: Patti H. (absent/ Georgette acting secretary)

1. Worked on agendas and minutes for April and March 2024. Thank you to Georgette for covering the steering committee for her last week due to a previous commitment. If you see the minutes being sent out late, please help by sending a reminder.

Oahu Central Office Manager's Report: Georgette

1. Literature price list/calculator can be emailed to the group's literature person which avoids errors.
2. Please continue asking Intergroup representatives to update contact persons to include at least two people as many listings are outdated.

OLD BUSINESS:

1. The Founders Day Activity at Palama Settlement is scheduled for June 8, 2024. A food bento costs \$15 and a T-shirt costs \$15. Save \$5 by buying a ticket for both for \$25.

NEW BUSINESS:

1. Office Volunteers Issues

NEXT OIG STEERING COMMITTEE MEETING:


Tuesday, June 4, 2024 at 5:00 pm (virtually)


ADJOURNMENT:

Motion: Lisa Second: Georgette Motion [passed]


Meeting Closed: 6 pm

ATTACHMENT:

 **April 2, 2024 Steering Committee Minutes**

 April 10 Business Meeting Minutes unapproved

END OF APRIL 2024 FINANCIAL DOCUMENTS:

 **Balance Sheet Report.pdf**

 **Contributions by Group/Individuals Report.pdf**

 **Profit and Loss Report.pdf**

xxx