

Oahu Intergroup of Hawaii, Inc.
Steering Committee Meeting Minutes Unapproved
Tuesday, March 5, 2024

OPENING: (5:05 pm) Serenity Prayer(All)

INTRODUCTION OF OIG Steering Committee Members

APPROVAL OF February 6, 2024 OIG Steering Committee Meeting Minutes:

Motion: _ Lisa Second: _Patti Simple Majority Y: _x N: _ Motion [passed].

Review of February 14, 2024 OIG Business Meeting Minutes

OIG REPORTS:

Chair: Donnie K.

1. We have not been distributing the OIG Business Meeting minutes according to The Structure and Guidelines no later than ten (10) days after each OIG Business meeting. Discussion. The ability for steering committee members to edit was brought up. The secretary shared that she sends the minutes out to the steering committee first and then makes edits, then a few days later sends them out to the body and all suggestions and edits are welcomed. The business meeting minutes are not final until the body votes on them.
2. Issues ongoing with receiving OIG's refund (\$94.05 - Aug 22 - Feb 23) from Xerox and an additional charge occurred again in January 2024. Our Xerox representative is working on the issue.
3. Donnie shared that the Central Office is not just a place to buy literature, but the volunteers and office manager are information, history, and archives ambassadors. The office has always been the place to learn about AA on Oahu. How can this tradition be continued? Can we talk about this at the next meeting? Discussion.

Vice Chair: (David L.)- absent - Donnie shared about his visit with the chair and the following report:

1. Founders Day Activity at Palama Settlement is scheduled for Saturday, June 8, 2024. Monthly activity meetings are being held on the last Thursday of every month at 6:00 pm at Central Union Church in the amphitheater. For more information Adrianna's email is dcm1@area17aa.org. There will be presale lunch tickets for bentos.

Treasurer: Lisa F.-

1. February 2024 Financial Reports. Lisa pointed out that the accounts are more accurate than before. There are still some glitches and errors to correct with the help of the QBO Bookkeeper. (These glitches and errors predate the current Steering Committee and Mgr.)
2. Vote to accept the financial report: Motion made to accept financial report: Donnie made motion, Mark seconded.. Motion passed.
3. Question raised: Is it possible to change Group Contributions to Individuals and Group contributions? Suggestion - make a customized report.

Volunteer Coordinator: Mark O

1. The office volunteers and phone angels have been out some, but it's all going well. Hunky Dorey!
2. Georgette made an order spreadsheet and pricelist. It's easy for the volunteers to use and accurate.
3. Continue to ask groups/individuals to submit their order forms in advance, so the volunteers can have the orders prepared so they don't need to scramble when the buyers arrive to pick up books at the office.

Recording Secretary: Patti H

1. Worked on agendas and minutes for February and March 2024. If you see she is late sending out minutes please help by sending a reminder.

Oahu Central Office Manager's Report: Georgette

1. Everything is going well.
2. AAWS(AA World Services) archives workbook suggests a budget and committee to work on archives. We don't currently have either. Discussion.

OLD BUSINESS:

1. The Founders Day Activity at Palama Settlement is scheduled for June 8, 2024. Adrianna is coming to the next business meeting. Discussion

NEW BUSINESS:

1. Donnie shared that all Finance members are to have access to the program SLACK which allows viewing of deposits, and updates. Donnie has more information.
2. Donnie suggested that we set aside or appropriate \$2000. for Founders Day for room rent and other expenses. Discussion: There was discussion about the Founders Day Committee submitting a budget. Mark made a motion to appropriate \$2000 for the Founders Day event. Georgette seconded. Motion passed. There was a dissenting vote.


NEXT OIG STEERING COMMITTEE MEETING:


April 2, 2024 at 5:00 pm (virtually)


ADJOURNMENT:

Motion: Mark Second: Patti Simple majority: x Against: Motion passed
Meeting Closed: .6:45 pm

ATTACHMENT:

 February 6 2024 Steering Committee minutes unapproved


 February 14, 2024 Business meeting Minutes unapproved

 kupuna day flyer.pdf

End of February Financial Documents:

 Balance Sheet Report.pdf

 Profit and Loss Report.pdf

 Contributions by Group Report.pdf