

Oahu Intergroup of Hawaii, Inc.
Steering Committee Meeting Minutes Unapproved
Tuesday, February 6, 2024

OPENING: (5:00 pm) Serenity Prayer(All)

INTRODUCTION OF STEERING COMMITTEE MEMBERS

APPROVAL OF January 2, 2024 OIG STEERING MEETING MINUTES:

Motion: Mark Second: David Simple Majority Y: N: Motion passed.

Reviewed January 10, 2024 OIG Business Meeting Minutes

OIG REPORTS:

Chair: Donnie K.

1. OIG History/Archives - Discussed concepts and how they guide the structures of AA. Read from concepts and shared. In 2000 members from Hawaii visited the International Conference with a Hawaiian Flag in Minnesota and when they returned a newspaper article of them with this event was put up on the wall. A suggestion was made and discussed to put all of the international pictures up on the wall again. An old letter is next to a first edition of the big book in a case in the front office. Members are concerned about the condition of items. Suggestion made to create a committee to work on archives. Discussion. We will revisit this.
2. Editing Steering and Business Meeting Minutes - We will be doing it in meetings from now on.
3. Issues ongoing with receiving our refund (\$94.05) from Xerox and the representative was informed that we received another charge on our last bill. Our Xerox representative is working on the issue.
4. I attended the Hawaii Area Assembly from January 20 - 21, 2024 on the Big Island and felt excited that AA in the State of Hawaii is in good hands. We elected a 2026 PRASSA Chair (Kunane) and the election process was inspiring. Receipts will be turned in to Georgette.

Vice Chair: David L.

1. Founders Day Activity at Palama Settlement for Saturday, June 8, 2024 is moving forward and Adrianna of Bad Brains is the Founder's Day Chair. We will continue to look for a new venue big enough for 300 to 400 people due to noise at Palama. Enquiries are being made by committee members. If anyone knows somewhere that will accommodate several hundred people, please let David or Adrianna know. A suggestion was made to put speakers at the door at Palama to block out outside noise.
2. Discussed the Holiday party and how well it went.

Treasurer: Lisa F.

1. January 2024 Financial Reports shared.
2. Working with QuickBooks on Bookkeeping at a monthly cost of \$40.00. Finance Committee trying to correct errors in Balance Sheet and inaccurate literature inventory,
3. Motion made to accept financial reports - Patti made motions, Mark seconded. Motion passed.

Volunteer Coordinator: Mark O.

1. The office volunteers and phone angels are doing well.
2. Training new volunteers and still looking for new volunteers in the office, especially a phone angel for Saturday nights and office volunteer for 9-1, on Wednesdays.
3. Continue to ask groups/individuals to submit their order forms in advance, so the volunteers can have the orders prepared so they don't need to scramble when the buyers arrive to pick up books at the office.

Recording Secretary: Patti H

1. Did agendas and minutes for January 2024.
2. Requested that we put secretary announcements at the beginning of the business meeting so the announcements about noise and signing in be made at the beginning of the meeting rather than at the end of the meeting, when it's too late.

Oahu Central Office Manager's Report: Georgette W

1. Completed contribution error from an individual online for about \$10.

2. Continuing to inventory boxes of Archives as time permits. She's currently on boxes 9 and 10, and throwing away duplicates and old receipts for things like paper towels. She found some usable checkbooks that had previously been lost!
3. Continuing to work with the Treasurer to correct Literature Inventory in QuickBooks.

OLD BUSINESS:

1. The Founders Day Activity at Palama Settlement is scheduled for June 8, 2024

NEW BUSINESS:

1. **Archives and History**

NEXT OIG STEERING COMMITTEE MEETING:

March 5, 2024 at 5:00 pm (virtually)

ADJOURNMENT:

Motion: Mark Second: David Simple majority: x Against: Motion passed

Closed with the Responsibility Statement.(7 pm)

Responsibility Statement:

I am responsible... When anyone, anywhere, reaches out for help, I want the hand of A.A. always to be there. And for that, I am responsible.

ATTACHMENTS:

- ☰ January 2 2024 Steering Committee minutes Unapproved
- ☰ January 10, 2024 Business meeting Unapproved minutes
- ☰ CENTRAL OFFICE FEDERAL AND STATE HOLIDAYS

End of January Financial Documents:

- 📄 Balance Sheet Report.pdf
- 📄 Copy of 2024 Jan-June Expenses
- 📄 Profit and Loss Report.pdf
- 📄 Contributions by Group Report.pdf