

Oahu Intergroup of Hawaii, Inc.
Business Meeting Agenda
Wednesday, November 8, 2023

OPENING: (6:30pm) Serenity Prayer(All)

READINGS

1. **Intergroup Preamble:** ()

2. **12 Traditions:** ()

The Seventh Tradition is both a privilege and responsibility of individual groups and members to ensure that our organization, at every level, remains forever self supporting and free of outside influences that might divert us from our primary purpose. We invite you to contribute to the Oahu Intergroup of Hawaii, Inc. To make your contribution online, please go to <https://oahu.aa.org/online-contributions>

DECLARATION OF UNITY: (all) **A Declaration of Unity:** *This we owe to A.A.'s future: To place our common welfare first; to keep our fellowship united. For on A.A. unity depends on our lives, and the lives of those to come.*

ESTABLISHING A QUORUM: (secretary - Patti H.) Consists of ___ voting members.

November 23' ANNIVERSARIES: Happy Anniversary to: _

READING: An Informed Group Conscience - ()

APPROVAL OF 10/11/23 OIG BUSINESS MEETING MINUTES:

Motion: _ Second: _ Simple Majority: Motion (passed)

OIG REPORTS:

Chair: Donnie K.

1. We are still awaiting Xerox response to our refund for connection charges.
2. Group/Individual Contributions for the month of October were high.
3. David will attend the Hawaii Area Committee Meeting on 11/4/23 in Waianae.
4. There is no OIG Business Meeting in December 2023, so we will see everyone on January 10, 2024 or at our OIG Christmas Activity on 12/9/23 at Palama Settlement.

Vice Chair: David L.

1. The Hui Kokua's Group is making progress with the OIG Christmas Activity on 12/9/23 at Palama Settlement. The Activity Committee meets at 5:30 pm every 2nd Monday of the month at Blaisdell park and the flier is posted on OIG Website.
2. Founders Day Activity at Palama Settlement for Saturday, June 8, 2024 is moving forward and Adrianna of Bad Brains has volunteered to be the Founder's day chair.
3. The Vice Chair is unable to lead an Ad Hoc Committee to work on the OIG Archives at this time. The work is extensive and a long term commitment is needed.

Treasurer: Lisa F.

1. The Finance Committee needs to make a deposit on the last day of the month or the last Business day of the month so the QuickBooks report does not show undeposited funds. Undeposited funds could reflect deposits for the current month or previous month in QuickBooks. Finance Committee correcting September 2023 Financial Reports (Balance Sheet, Profit & Loss, and Group/Individual Contributions).
2. October 2023 Financial Reports (Balance Sheet, Profit & Loss, and Group/Individual Contributions)
3. Office Manager, Treasurer, and Chair are taking training modules in Quickbooks to learn more about inventory issues and completing a more accurate Balance Sheet.

Volunteer Coordinator: Mark O.

1. The office volunteers and phone angels are doing great. Lots of people are taking vacations, but people are stepping up.
2. OIG continues to need people for the 12-step call list and is awaiting Intergroup Representatives' responses.
3. Please continue to ask groups/individuals to submit their order forms in advance, so the volunteers can have the orders prepared so they don't need to scramble when the buyers arrive.

Recording Secretary: Patti H.

1. Completed October 2023 Business Meeting minutes and November 2, 2023 Steering Committee minutes.
2. Please help the recording secretary with the minutes by **clearly & loudly stating your name when making a motion or seconding a motion.** (The room has an echo and it's hard to hear, especially when people are talking)
3. Please let me know if you want your name removed from the panel 73 mailing list, or if someone wants to be added. Signing in on the sign in sheet means a person will be added.

Oahu Central Office Manager's Report: Georgette W

1. Continuing to personally inventory boxes of Archives when time permits.
2. Upgraded to QuickBooks Advanced for the next two ½ months to access their training modules and 24/7 access to an "expert." It will only cost \$10.00 more per month than we currently pay. In our profit and loss statements, COGS means "cost of goods sold," (what we paid for the literature), but our Profit/Loss and the Balance Sheet don't show any change until the books are sold.
3. Varsity Building has a new maintenance company and the Steering Committee has given them permission to enter the office when we are not there for collecting rubbish and vacuuming.

Area Report: Alt Chair - Deborah L.

1. Jan 2024 is the next Hawaii Area Inventory Assembly on the Big Island.

Alt. Delegate: Deborah S.**OLD BUSINESS:**

1. The OIG Christmas Activity at Palama Settlement on December 9, 2023 is going good..
2. The Founders Day Activity at Palama Settlement on June 8, 2024 is moving forward with Adrianna of Bad Brains as the Founder's Day Chair.
3. The Vice Chair is unable to lead an Ad Hoc Committee to work on the OIG Archives at this time. The work is extensive and a long term commitment is needed. The current OIG Chair would have to approve and appoint a member from the Fellowship to head this committee if no Steering Committee member is able to commit.

NEW BUSINESS:**WHAT TO TAKE BACK TO YOUR GROUPS:**

1. Intergroup Representative, please announce that OIG needs people for the 12-step call list and collect names to give to Volunteer Coordinator..
2. The OIG Christmas Activity is scheduled for December 9, 2023.
3. The OIG Founders Day Activity is scheduled for June 8, 2024
4. There is no OIG Business Meeting for December 2023, so the next meeting is Wednesday, January 10, 2024 at 6:30 pm.

NEXT OIG BUSINESS MEETING:

Wednesday, January 10, 2024 at 6:30 pm at Susannah Wesley Community Center, 1117 Kaili Street, Honolulu, HI 96819


ADJOURNMENT:


Motion: Second: Simple majority: _ Against: _ Motion (passed)


Closed with the Responsibility Statement. (pm)


Responsibility Statement: *I am responsible... When anyone, anywhere, reaches out for help, I want the hand of A.A. always to be there. And for that: I am responsible.*


ATTACHMENTS:

 November 1 Steering Committee minutes unapproved

 October 11, 2023 Business meeting minutes unapproved

 Balance Sheet Report.pdf

 Contributions by Group Report.pdf

 Profit and Loss Report.pdf