

Oahu Intergroup of Hawaii, Inc.
Unapproved Steering Committee Meeting Minutes
Tuesday, June 6, 2023

OPENING: (5:00 pm) Serenity Prayer(All)

INTRODUCTION OF STEERING COMMITTEE MEMBERS

APPROVAL OF TUESDAY May 2, 2023 OIG STEERING MEETING MINUTES:

Motion: _ Mark Second: _David Simple Majority Y: _x N: _ Motion passed

OIG REPORTS:

Chair: Donnie K.

1. Continue Election for Treasurer
2. 2022 Taxes were completed by TaxRUs at a cost of \$150.00.
3. OIG is still awaiting the new Directors and Officers Insurance Policy from Broker: Insurance Associates, INC. (Allen Wada). The D&O Limit is \$1,000,000, the Retention (deductible) is \$10,000, and the new annual premium is \$685.00 (old policy \$1,080.00). Old policy doesn't expire until August.
4. Presented the May 2023 Financial Reports produced through Quickbooks. (Balance sheet, Contributions, and Profit & Loss statements.)
*Motion to accept the financial report made by David, Seconded - Mark, Motion passed.
5. OIG is still awaiting the Xerox representative to correct charges for being disconnected from the internet.
6. Donnie will be on vacation from June 28 - July 10, 2023.

Vice Chair: David L.

1. Convention meeting - The convention has about 500 people so far and Chair positions are available. Information is online.

Treasurer(open

- 1.
- 2.

Volunteer Coordinator: Mark O.

1. Office Volunteers and "Phone Angels" are going well.
2. Next scheduled Volunteer Meeting will be in August 2023.

Secretary: Patti H.

1. Completed the May Steering Committee meeting minutes and OIG Business meeting minutes and sent them out to the OIG body.
2. Will be in a different time zone from the end of June to mid-July. Georgette will do minutes from the July 2023 Steering Committee and Business meeting.

Oahu Central Office Manager's Report: Georgette W

1. Visitors to Central Office must scan the QR code to park in the parking lot (1st two hours are free) or find parking on the street.
2. We need tech help for our website and computers. Know anyone? Also, we need someone to create a point-of-sale spreadsheet so that volunteers can select literature; list quantity, multiplied by cost; then add; print a receipt; and clear the numbers for next sale.
3. Asking office volunteers and phone angels to check Zoom meetings that occur during their shift to confirm that they're occurring.
4. The Varsity Building doesn't currently have a security guard. Since we've been in the building, two have quit. Varsity also does not have cameras. A commercial vehicle and someone's catalytic converter was stolen, and someone's windshield was smashed.

5. Our blue host website hosting vendor - \$972. For three years. Bob said that sounds right and will double check it. Motion: When Bob ok's it, OIG will pay \$972 in full. Motion - Patti, Seconded - Mark. Motion passed.

OLD BUSINESS:

1. Election for Treasurer - OIG needs someone who is technically savvy, preferably with accounting experience.

NEW BUSINESS:

- 1.

NEXT OIG STEERING COMMITTEE MEETING:


Thursday, July 6, 2023 at 5:00 pm (virtually)


ADJOURNMENT:

Motion: Mark Second: David Simple majority: all Against: 0 Motion passed


Closed with the Responsibility Statement: 5:43 pm

ATTACHMENTS:

 May 10, 2023 Business meeting minutes unapproved

 May 31 balance sheet.pdf

 Contributions by Group/Individuals Report May 2023.pdf

 May 2023 Profit and Loss Report.pdf