

Oahu Intergroup of Hawaii, Inc.
Unapproved Steering Committee Meeting Minutes
Tuesday, July 6, 2023

OPENING: (5:00 pm) Serenity Prayer(All)

INTRODUCTION OF STEERING COMMITTEE MEMBERS

Present: Chair - Donnie K, Vice Chair - David L, Volunteer Coordinator - Mark O, Treasurer - Lisa F, Finance Committee Member - Elizabeth W, Central Office Manager - Georgette W.

Absent: Secretary - Patti H, Finance Committee Member - Francesca P.

APPROVAL OF TUESDAY June 6, 2023 OIG STEERING MEETING MINUTES:

Motion: David L Second: Georgette W. Simple Majority Y: X N: _ Motion [passed]

Review of June 14, 2023 OIG Business meeting minutes.

OIG REPORTS:

Chair: Donnie K.

1. Welcome to our new treasurer, Lisa F. and finance committee member, Elizabeth W. Chair will set-up a finance committee meeting within the month. The Finance Committee will start compiling the 2024 Budget which needs to be completed before the October 11, 2023 Business Meeting meeting.
2. We're still waiting for Xerox to refund us the unconnected device fees they charged us. Our new rep, Meagan Milca, says she sent it to billing, but she'll contact them again to hurry them along.
3. Quickbooks sent the requested, amended W-2s for Georgette and Adina. (The original W2 was filed manually by OIG).
4. There was an increase by Varsity property managers to our Common Area Maintenance and Property Taxes, increasing our monthly rental costs from \$1,360 to \$1,459. They sent a letter just a couple of days before the rent was due. Increases to CAM are in our lease, but the Chair will discuss with the landlord for 30 days notice in the future.
5. The June 23' financial reports were presented to the steering committee.

Motion to approve: Georgette Second: David Simple Majority: Y: N: Motion passed

Vice Chair: David L.

1. Hui Kokua was approved by OIG to plan a Christmas dance for an OIG Activity. The dance is scheduled for Dec 16, 2023 and Hui Kokua has elected Sasha F. as the Chairperson. They're looking for a venue.

Treasurer: Lisa F.

1. Looking forward to getting acclimated and being of service to the OIG.

Volunteer Coordinator: Mark O.

1. The next volunteer training will be held in August.
2. The office volunteers and phone angels are doing great. Additional training on completing receipts will be provided to office volunteers.

Secretary: Patti H.(absent)

1. Patti H. completed the June 14, 2023 OIG Business meeting minutes and sent them out to the OIG body.

2. Georgette W. took the July 6, 2023 OIG Steering Committee meeting minutes and will take the minutes at the July 12, 2023 OIG Business meeting.

Oahu Central Office Manager's Report: Georgette W

1. Some visitors to Central Office are declining to scan the QR code to park in the parking lot (1st two hours are free). The lot is managed by a parking management company, and we have no idea what time enforcement officers sweep through to scan license plates. If a visitor gets a \$50 ticket, neither Central Office nor the lot attendant have the power to get it canceled. Elizabeth W. suggested that some visitors may not have phones that scan QR codes or may not know how to do it. We ask the visitor to either scan the code or park on the street.
2. Mary N. referred Andy K to help with our computers. Andy builds smart homes for a living and has helped us get our system working better. Andy will install some additional memory to make the manager's computer faster. Thank you Mary and Andy.
3. There are only a few copies of Grapevine overstock books left. Thanks to all who purchased.
4. Please remind your meetings to email me at manager@oahucentraloffice.com about putting upcoming AA events on the calendar. If you have a flier, email it as a pdf. But even if you don't, I can write in the info and share it on the calendar.

OLD BUSINESS: (none)

NEW BUSINESS:

1. AA members Linda T. and Wanda A. are requesting to produce a newsletter to be displayed on the Oahu AA website. They're not planning to print any copies. They'd like to present their idea at the Business meeting.

NEXT OIG STEERING COMMITTEE MEETING:

Thursday, August 1, 2023 at 5:00 pm (virtually)

ADJOURNMENT:

Motion: Georgette W. Second: David L. Unanimous: 4 Against: 0 Motion passed.

Closed with the Serenity Prayer.

ATTACHMENTS:

 Unapproved June 14, 2023 Business Meeting Minutes