

**Oahu Intergroup of Hawaii, Inc.**  
**Steering Committee Meeting Minutes**  
**February 3, 2023**

**OPENING:** (5:40pm) Serenity Prayer(All)

**APPROVAL OF Jan 3, 2023 OIG STEERING MEETING MINUTES:**

Motion: \_Mark Second: \_David Simple Majority Y: \_unanimous N: \_0 Motion (passed)

**{Review of January 11, 2023 OIG Body minutes}**

**OIG REPORTS:**

**Chair: Donnie K.**

1. We will continue Election for Treasurer.
2. Received Security Deposit (\$1200.00) from the old landlord
3. Information on bank balance Sheets - the Balance Sheet is a Bank Account Checking/Savings Sheet. We cannot complete a Business Balance Sheet due to QuickBooks issues. We are continuing to look for someone to teach us online QuickBooks.
4. We are continuing to look for a wheelchair accessible location for OIG Business Meeting - Susannah Wesley Community Center is a possibility.
5. Should we continue to take temperature in order to enter the office? Yes.
6. We transferred from Checking the borrowed money (\$2,721.00 - 1st month rent & security deposit) back to the Savings account, and now have a solid prudent reserve.
7. Continuing to look for a new Directors and Officers Insurance Policy. Current Philadelphia policy is paid until August, 2023.
8. Reviewed January 2023 Financial Reports

**APPROVAL OF Jan 2023 Financial reports:**

Motion: \_Mark Second: \_David Simple Majority Y: \_unanimous N: \_ Motion (passed)

**Vice Chair: David L.**

1. Continuing to look for a venue to hold March 2023 Workshop - Will will meet with Susannah Wesley on Monday. We are hoping to have the next workshop on March 25,2023 from 6:30 pm - 8:00 pm.:
2. Attended Hawaii Convention Committee Meeting representing OIG.

**Treasurer(open position):** (open position-no report)

- 1.

**Volunteer Coordinator: Mark O.**

1. We have a lot of volunteers right now. We have people in the office so we may not need a phone angel at the same time.
2. Concern with security at OIG with disturbed people walking in or being angry.

**Secretary: Patti H.**

1. Patti completed the February 2, 2023 Steering Committee Meeting minutes and emailed them to the mailing list.
2. Working on making agenda/minutes forms
3. Should we set a date for removing all old names from the master list?
4. I have a conflict on Thursdays 3-5 days a year for a prior commitment.

**Oahu Central Office Manager's Report: Georgette W.**

1. I attended a meeting/presentation by building management & owner Kam Schools. The areas near the Varsity Building and including our parking lot, will be landscaped, beginning Summer 2024. The Varsity Building, a historic site, will remain, with facade repairs occurring at a later date.
2. Increasing problems with my computer, applications, and access to Google volunteer calendar, Zoom, etc. Unsure which are due to the computer's age, signal weakness, issues with settings, etc. We need tech help.
3. We will begin training and get-togethers with volunteers this year. Looking for presenters: What to say and where to refer callers whose needs don't fit our primary purpose, or need help in addition to AA, to express compassion, but not offer unqualified counsel.

**OLD BUSINESS:**

1. Election for Treasurer and still looking for two members from the fellowship to sit on the finance committee
2. We will continue Orientation for New Intergroup Representatives
3. Receipts for Contributions - continue discussion with Intergroup Representatives - motion?

**NEW BUSINESS:**

- 1.

**NEXT OIG STEERING COMMITTEE MEETING:**

Tuesday, March 2, 2023 at 5:30 pm ONLINE

**ADJOURNMENT:**

Motion: Mark Second: David Simple majority: unanimous Against: 0  
Motion (passed)

Closed with the Responsibility Statement.(6:30 pm)