

O`AHU INTERGROUP OF HAWAI`I, Inc.
Steering Committee Minutes
December 7, 2022

Opening: Serenity Prayer at 5:45 pm

Approval of November 2, 2022 Steering Committee Meeting minutes

Motion by: Georgette W | Seconded: Carrie | 3/0 | Motion Passes

Review of November 9, 2022 OIG Body minutes

Chair Report

- We have new policies for Workman's Comp and Liability Insurance
 - Now \$350/year based on the capacity of the office manager & the services provided
- We were accepted as new tenants as of 12/15/22
 - Individual parking pass for Georgette - 2 stalls at \$68/each
 - They need a copy of Workman's comp
 - Moving on 12/17;. Member letting us use his truck
- Will be looking for Quickbooks help in February after new Treasurer is elected
- Completed November Financial Reports
 - Will be creating manual financial reports until trained on Quickbooks
 - Everything balanced
 - Group contributions are dated on the day of deposit; individual contributions are entered when received online
 - David - Thank you for making timely deposits
- 2023 Elections for Volunteer Coordinator and Treasurer will be held at Jan 11 Business meeting..
- Met with pastor about running an AA meeting there - Halekauwila & Punchbowl
 - Trying to find an ADA accessible venue

Vice-Chair

- Waiting for the next panel to plan activities and aid the chair in any way needed
- Kalae H offered to help with activities

Treasurer

- No report

Volunteer Coordinator w

- Volunteers needed
- Shane willing to help until a new Volunteer Coordinator is elected
- Volunteer Party on 12-10

Secretary

- Completed November Steering Committee and Business Meeting Minutes..
- Need to update binders for 2022 with signed minutes

Manager's Report

- Christmas party on Dec. 10.
 - 12 Days of ChristmAs; written by Georgette W & Linda T
 - Peter S & Frances K will accompany
- Preparing to move on Dec. 17 and 18.
 - Culling out unneeded stuff
 - Hawaiian Tel connecting internet & phone on the 19th
 - Office will re-open on 12/22
 - We need volunteers!.

Old Business:

- Second round of 2023 Steering Committee Member Elections will be held on 1/11/2022, 6:30pm, at Palama Settlement, unless a better venue is located before then
- Christmas Party 12/10 @ 12pm
- \$100 donation to Century Square for their workers: Motion by: Donnie | Seconded by: Georgette | 4/0 | Motion passes
- Steering Committee Meetings for Panel 73 will be held on Tuesday nights. First meeting will be on Jan 3 @ 530pm
- Next OIG Business meeting will be held in person on 1/11 at 6:30 pm at Palama Settlement

Adjournment: Motion by David L Seconded Carrie A. | 4/0 | Motion passes

Close at 6:45 pm with the Lord's Prayer

Thank you for letting me serve,
Carrie Akamine
OIG Secretary