

**O`AHU INTERGROUP OF HAWAI`I, Inc.**  
**Steering Committee Minutes**  
**November 2, 2022**

Opening: Serenity Prayer at 6:01pm

**Approval of October 5, 2022 Steering Committee Meeting minutes**

Motion by David L Seconded: Georgette. | For/Against: 5/0 | Motion Passes

**Review of October 12, 2022 OIG Body minutes**

**Chair Report**

- Still working on reducing HEMIC Workman's Comp Insurance
  - Insurance agent sent out a new email to company asking why they haven't reduced insurance.
- Completed October Financial Reports
  - Standard expenses for the month
- Submitted application for new office space at Varsity Building on University
  - Rent - \$1300 + & renting 2 parking spaces - first 2 hours are free
  - Move-in on 1st of December
  - Get approval before we move-in
- 2023 Elections for Panel 73 at November 9 OIG Business Meeting.
- Completed paperwork for use of Palama Settlement for physical Business Meetings
  - Charging us for 2 hours; meeting needs to end by 8pm, be out by 8:30
  - Meeting will be in upstairs room with air conditioning
  - Place offered meeting space on Punchbowl & Halekauwila - looking into venue
  - Need to replace 2 bookshelves that had water rot from the flooding

**Vice-Chair**

- .Completed Love and Service workshop on Oct. 22 - great turn-out & lots of good information disseminated
  - If each person brought a sponsee, the attendance would be better
- .Looking forward to the elections

**Treasurer**

- No report.

**Volunteer Coordinator**

- Volunteers needed
- Will touch base with Georgette to finalize Google calendar
  - Thank you for following up with texts to confirm volunteers

- Got some new Leeward phone angels
- Volunteers happy to be back in the office

### **Secretary**

- Completed October Steering Committee and Business Meeting Minutes.

### **Manager's Report**

- Central Office repairs are completed!
- Have to look at the insurance policy to see what is covered
- Preparing to move. Culling out unneeded stuff.

### **Old Business:**

- 2023 Steering Committee Member Elections will be physical at Palama Settlement.

**Adjournment:** Motion by: Georgette Seconded by: David |For/Against: 5/0 | Motion passes

**Close at 6:39** pm with the Responsibility Statement

Donnie K  
OIG Chair