

O`AHU INTERGROUP OF HAWAI`I, Inc.
Steering Committee Minutes
October 5, 2022

Opening: Serenity Prayer at 6:37

Approval of September 7, 2022 Steering Committee Meeting minutes

Motion by Georgette W. Seconded _Shane H.. Motion passes 5/0/0

Review of September 14, 2022 OIG Body minutes will be sent tonight

Chair Report

- Still working on reducing HEMIC Workman's Comp Insurance. - Georgette's job description has been forwarded to the insurance rep
- Completing September Financial Reports.- see September reports & Contribution log
 - Shane - is the D & O insurance annual? Can we please notate that?
 - Donnie, Insurance is billed every September
 - \$24,500 in Prudent Reserve, financials balanced
- Looking at new office spaces. Donnie & Georgette looked at 8 to 10 properties from King Street to Nimitz Hwy - parking availability is important
 - Ideally would like to move by 12/1, our insurance will cover the floors, but there is building insurance & owner's insurance
- Donnie & Shane discussed incident report:
 - the building is responsible for the plumbing - this incident
 - owner is responsible for damage to other unit;
 - OIG is responsible for vanity/flooring
- Love and service? Unity?
- Still waiting for the owner to commence with office repairs.
- 2023 Budget for October 12 Business Meeting.
- 2023 Elections for November 9 Business Meeting.
 - Are we budgeting for Activities in 2023?
 - If \$1500 is max rent, can we put that in the budget?
- Issues with putting new meetings on the website
- Mike O resigned from the web team
 - OIG Procedure from 2017 - DCM to verify the accuracy/existence of new meeting

Vice-Chair

- .Love and Service workshop on Oct. 22.6:30 to 8pm
 - Continue PRAASA's message

- Area Speakers: Deborah S, Sean F, Tommy G
- Ad Hoc Committee meeting at David's house on Oct. 8 at 11 am
 - Looking at by-laws - editing & changes
- Hawaii Annual Convention information in contact with Erin - Oct 28 & 29; no walk-in
 - Al-anon brunch tickets still available
 - Wait-list for tickets; no walk-ins

Treasurer

- No report.

Volunteer Coordinator

- Office reopened: Regular Office hours
- Volunteers needed - Friday 1pm to 6pm phone angel shift; Monday & Tuesday from 7am to 9am shift is also available; Saturday 12am to 9am; Help Chat 9am to 1pm
 - Donnie asked for a list of available shifts to share at the meeting
 - Shane - see tasks in google calendar; great communication tool with Georgette
 - Volunteer meetings for October to December?

Secretary

- Minutes will be sent tonight
- May to current minutes will be printed & signed so they can be put in the folder

Manager's Report

- Shane made a great point about 5-6pm shift
 - East Coast callers
- Asked our insurance agent to reduce work comp costs.
- State Farm has paid landlady for mitigation costs
 - First Ins of Hawaii settled with building
 - Sent job description to insurance agent who forwarded to HEMIC
 - Philadelphia Insurance examiner has more construction
- We are open, taking calls, and delivering literature curbside.
- Craig M. has been helping with archive materials.- meticulous in categorizing archives; GSO book on archives as well
- Making progress with learning Quickbooks. Still struggling with Google. Problems posting OIG docs to the web site may be broken links, rather than access/sharing, according to Evan

Other Business:

- 2023 Budget
- 2023 Steering Committee Member Elections will be physical, held at Palama Settlement. - Nov 9, 2022 at 6:30
- Can we print some fliers to distribute at the meetings?

Adjournment: Motion by David L Seconded Shane H. Motion passes 5/0/0

Close at 7:38 pm with the Responsibility Statement

Mahalo,

Carrie A

Panel 71 OIG Secretary

Oahu Intergroup of HI Inc.