

**O'ahu Intergroup of Hawaii Inc**  
**Virtual Business Meeting Minutes**  
**September 14, 2022**

**OPENING:** Serenity Prayer (All) at 6:38 pm

**READINGS:**

Intergroup Preamble: Gina L Twelve Traditions:Craig M

The Seventh Tradition is both a privilege and a responsibility of individual groups and members to ensure that our organization, at every level, remains forever self-supporting and free of outside influences that might divert us from our primary purpose. We invite you to contribute to the Oahu Intergroup of Hawaii Inc. To make your contribution online, please go to <https://oahuaa.org/online-contributions/>.

**DECLARATION OF UNITY:** (all)

**INTRODUCTION OF MEMBERS:**

**ESTABLISHING A QUORUM:** Carrie A.; 31 voting members; quorum is 16

**ANNIVERSARIES:** David L - 29 years;

**READING:** An Informed Group Conscience: Pati

**APPROVAL OF August 10, 2022 OIG BUSINESS MEETING MINUTES:**

Motion: Mark O | Second: Wolf F | Simple majority- Y:32N:0 | Motion Passes

**OIG REPORTS:**

**Chair, Donnie K.**

- Unity - Relationship between Steering Committee and Intergroup Representatives
  - Service at OIG level includes working with other groups
  - Wants to continue to encourage Unity
- Deposits: Income and Expenses/Contributions by Groups and Individuals will be posted online; please check that your group contribution amount is correct
- Physical OIG Meetings
  - 2nd Wednesday in November, we will meet for elections in person at Palama Settlement
  - Social distancing will be upheld
  - Don't want business of AA to get lost

- HEMIC Worker's Compensation Insurance - looking at cost
- Office Lease - expired in August, looking for a new venue
  - We will be given 45 day notice to vacate when property is sold sometime in 2023
  - Have some venues in mind; join adhoc committee
  - Patti L - what is the budget? Up to \$1500
- Welcoming Mary N. to the Finance Committee.
- Thanks to Linda M. for continuing service.
- Elections for new Steering Committee - November 2022
- 2023 Budget in New Business.
- Ongoing construction in the office - Georgette will discuss literature in her report.

### **Vice Chair, David L.**

- Next ad-hoc committee meeting will be held in person at my house
- October 22nd, 6:30 to 8 pm: Workshop on Unified and Loving Service (great responsibility); More to follow, flier to come.
  - Susan asked for link - will be posted on oahuaa.org when created

### **Treasurer**

- Treasurer Angela G. has resigned; will wait for election to fill the position
- Financial report for August 2022 (reviewed balance sheet included in reports)
  - Susan - could we donate to the next level to not have so much money in the account?
  - Savings is actually the prudent reserve
  - Patti L - why are we charged \$5 every month & why does it say savings & not prudent reserve?
    - We have a savings account
  - Linda - it's probably an online fee
  - Donnie - \$5 fees come out of each account monthly
  - Shane - What do the by-laws say about replacing the treasurer?
  - Donnie - when someone resigns, Steering Committee can call for an election; but Steering Committee decided not to fill the position
- Income & Expense statement - reviewed contributions & literature sales
- Group and individual year-to-date contribution statements for May, June, July and August.
- Next report will be done in Quickbooks Online.

### **Volunteer Coordinator, Shane H.**

- WE STILL NEED VOLUNTEERS!!!! Please Announce!!!

- Monday & Thursday, in-office 9-1; Thursday, midnight shift phone angel
- Spirit of unity and service: Thank you to phone angels' continuing coverage of Jimmy C.'s shifts. He is still struggling to recover.

### **Secretary, Carrie A.**

- Completed August OIG Business Meeting minutes and September Steering Committee minutes.
- Please email: [secretary@oahucentraloffice.com](mailto:secretary@oahucentraloffice.com) if you did not receive the last OIG email: business meeting minutes or the email on Monday: steering committee minutes & financial reports

### **Oahu Central Office Report, Georgette W.**

- Need assistance with sorting, organizing archival materials - running out of space for literature
- Still need office volunteers. Must be committed, reliable, trustworthy.
- Showed pictures of the damage in the office due to the toilet overflowing
- Bathroom is completely stripped
- Ryan S - resignation of the Treasurer - how are things being addressed?
- Donnie K - Treasurer's work schedule
  - Took over deposits from Treasurer because they were not made in a timely manner
  - Financial Committee has access to bank account
- Ryan S - do all of these issues get brought up at the group level or are they just being addressed by the people who took over the responsibilities - how are they managed & who oversees?
- Donnie K - everything in place for accounting; Finance Committee oversees; service at this level must answer to the Fellowship
- Patti L - being that the office is not in use, does rent get deducted?
- Georgette W - owner is still asking for rent
- Shane - who contracted Premier Restoration? Did not receive emails about water damage; no incident report
- Donnie K - Insurance contracted them
- Shane - they aren't cheap, still in mitigation & who is going to pay for their services?; concerned because the damage was minimal according to Georgette

### **Area Report, Deborah H. Area 17 Chair -**

- Hybrid Fall Committee Meeting: 10/15/22, 9:00am - 3:15pm. District 5 No Ka Oi, Maui will host
- Hawaii Area 17 2022 Election Assembly hosted by District 2 (Honolulu): November 19

- 20, 100% in person at the Ala Wai Golf Course Clubhouse (must be registered).
- Annual Hawaii Convention is at the Marriott, October 28 - 30. Registration required to attend (sold out - waitlist is available).
- expoundd on the unity of in-person meetings
- Contingent plan - hybrid meeting or online meeting as a last resort
- Mahalo Donnie & Georgette for the information being distributed
- Circles of Service - communicating through the structure laterally & vertically

### **Old business:**

- The AdHoc Committee is working on combining By-laws and Structure & Guidelines to be brought back to the groups.
- Looking for a new AdHoc Committee to find a new location for the Oahu Central Office - email [manager@oahucentraloffice.com](mailto:manager@oahucentraloffice.com) or [chair@oahucentraloffice.com](mailto:chair@oahucentraloffice.com)
  - Looking for somewhere between S. King St. & N. King St.
  - Patti gave several properties for us to look at

### **New business:**

- 2023 OIG budget - Please review, print & share with your groups
- Thank you Evan for your help preparing the budget
  - Susan - does OIG ever donate to the next level up?
  - Donnie - If there are excess funds, we would look at salary & hosting events
  - Bob H. - Intergroups are not part of any service structure other than our own; any excess funds, On Awakening will have a workshop on the service manual 9/24 at 8am
    - Groups make contributions they have asked for; Intergroup has fiscal responsibility of not overcharging for services; Area & GSO provide services at the national level
- Please bring budget to group so we can vote on the budget next month
- Patti L - can we make the budget larger?
- Garrett - How did we reduce the salary so significantly?
- Donnie - 7th tradition pays salary; contention over employee salary; now salary is based on the budget; salary was given up front, what we can afford
- Susan - is there any way to decrease the rent?
- Donnie - not able to do that at this time but we are looking for a new office
- The steering committee will wait until the November elections to find a new treasurer
- Discussion on where to hold physical elections

### **WHAT TO TAKE BACK TO YOUR GROUPS:**

- 2023 Budget

- Elections for Panel 73 OIG Steering Committee members - November 9, 2022 at Palama Settlement
- Still looking for a new office space with convenient parking
- October 22, 2022 OIG Workshop - Unity in our Fellowship (2022 PRAASA topic & GSO)
  - Love & Service
- Looking to pay less than \$1500/month with better parking

**NEXT OIG MEETING:** October 12, 2022, at 6:30 pm. For OIG Reports and virtual invitation. Look for an email from [manager@oahucentraloffice.com](mailto:manager@oahucentraloffice.com) or [secretary@oahucentraloffice.com](mailto:secretary@oahucentraloffice.com).

**ADJOURNMENT:**

Motion: Mark O Second: Patti | Simple majority | Agree:23 Against:0 | Motion Passes

**CLOSE:** The Responsibility Statement at 8:10 pm

Mahalo,

Carrie A., Panel 71 Secretary