Central Office Manager's Report Adina Murakami, MSW, CSAC October 11th, 2017

Aloha,

Thank you so very much, for your interest in helping the next suffering alcoholic by getting actively involved with Oahu Central Office.

- 2017 Events in progress
 - ⇒ Bill & Lois Dinner Vivian Excellent Job! see final report
 - ⇒ Aloha Sunset Dinner & Dance Cruise Canceled

\$ 2,234.99 Atlantis Refunded deposit

⇒ Infected Halloween Costume Dance –

\$ 160.00 Ticket sales, and group & individual contributions Collected

Cost .00 Total \$ 160.00

⇒ Holiday Dinner – Sasha M.

\$ Collected .00 Ticket sales, and group & individual contributions

Cost 452.36 Venue

Total .00

⇒ Christmas Alk-A-Thon – Herb

Collected \$.00 Ticket sales, and group & individual contributions

Cost .00 .00 Total

- Central Office our volunteers were able to
 - ⇒ Help coordinated 4; 12 step calls
 - ⇒ Assist 2 individuals with transportation to meetings
 - ⇒ Provide information and assistance to 308 callers
 - ⇒ Sold \$1,753.00 worth of literature for a profit of \$520.00
 - ⇒ Welcomed 48 visitors to Oahu Central Office
 - ⇒ Our **After-hours** volunteers assisted **310 callers**
 - ⇒ Trained 2 new volunteers in September
- Volunteers are needed
 - ⇒ Open In Office shifts:
 - In office Friday's 9a-12 Noon, and 3p 6p
 - ⇒ We currently have 25 volunteers covering 17 shifts (2 special project volunteers)
 - ⇒ Interviewed 2 new perspective volunteers
 - ⇒ Open After-hour phone Angel shifts:
 - Saturday's 3p 12;
 - Wednesday evening 6p to midnight;
 - Thursday morning7a to 9a
- Schedules:
 - ⇒ Updated 10/1/17 both hard copy and online, see Agenda for meeting updates
- Other:
 - ⇒ Pacific Islanders needs help Secretary the meeting | Wednesday | 5p | St. Elizabeth's Episcopal Church | 720 N. King St

Website:

- ⇒ Updated 10/01/17
- ⇒ Please email the manager at manager@oahucentraloffice.com your event pdf's so they can be posted on the website.

Area 17:

- ⇒ Provided literature for sale at Annual Hawaii Convention
- ⇒ We also provided information
 - Great Life 808 Request to host a meeting Sundays in District 9 Pending
 - Connected 2 potential volunteers with Corrections committee; and another volunteer with the PI committee
 - Still pending Spoke with Kevin D. who has agreed to follow up on getting the Waikiki Schedule updated

Office Closed:

- ⇒ Tuesday's at 5:45p to allow for the volunteer to attend a book study on time
- ⇒ Wednesday, at 5:30 October 11th, 2017 to allow the manager to arrive at the OIG early.

Progress on 2017 goals:

- ⇒ Utilize the OIG Panel 67 structures & Guidelines
 - Set time on each agenda to review a new section of the S& G
- ⇒ Adhere to the Suggested 2017 OIG Budget
 - Provided update 10/11 still within budget
- ⇒ Increase the number of OIG Activities to offset the financial burdened placed on the groups, and increase unity and opportunities for service & unity
 - 10/21 New Halloween Dance
- ⇒ Increase group participation
 - Several town groups attended and assisted with the Bill & Lois Dinner
- ⇒ Create an OIG Newsletter
 - No progress yet ⊗ -
- ⇒ Build our prudent reserve
 - No progress yet 🖾 still at \$5,267.00
- ⇒ Create an Activity Fund
 - Created 6/1/2017 which currently has \$1,061.22
- ⇒ Increase the number of in office volunteers to 34
 - Some progress we currently have 27 in office volunteers + 2 volunteers who come in specifically to work on special projects

Mahalo, for allowing me to be of service,

Adina Murakami, MSW, CSAC Oahu Central Office Manager (808) 946-1438 manager@oahucentraloffice.com